

# Change of Tenancy

Please complete the application form clearly in **BLOCK CAPITALS** with a ballpoint pen, ensuring all sections are completed correctly. The customer must show two original forms of identification. Please attach copies of the two documents to the application form.

## Section 1 To be Completed by existing V4 Customer

<p>Customer's name or company name in full</p> <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/> <p>Account Contact</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Date</p> <input style="width: 100%; height: 20px;" type="text"/>	<p>Number to be Transferred</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Customer's address</p> <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/> <p>Position/title in the company (if applicable)</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Signature</p> <input style="width: 100%; height: 20px;" type="text"/>	<p>For company transfers, use company name. For individual transfers, use first name, surname, title; Mr, Mrs etc, respectively.</p>       <p>For company transfers specify position/title of authorised signatory.</p>
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I am authorised to transfer service to the named individual/company as detailed in Section Two. I understand that this transfer of service is being done on a division of accounts basis and the existing Customer is liable for all charges incurred on the service up to the time V4 telecom accept this application.

## Section 2 To be Completed by new V4 Customer

<p>Customers name or Company name in full</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Account contact</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Principal User</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Home phone number</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Work phone number</p> <input style="width: 100%; height: 20px;" type="text"/> <p>New Customer Signature</p> <input style="width: 100%; height: 20px;" type="text"/>	<p>Customer's address for correspondence (monthly account will be sent here)</p> <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/> <p>Existing V4 Telecom Number</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Date of birth</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Please Print</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Date</p> <input style="width: 100%; height: 20px;" type="text"/>	<p>If new Customer is an existing V4 telecom Customer, please state existing V4 number</p>       <p>If you are not an existing V4 Telecom Customer, you must complete the Direct Debit mandate</p>
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## Direct debit mandate

This mandate must be completed in full by an authorised signatory of the Customer. To the manager of

<input style="width: 100%; height: 20px;" type="text"/>	Bank/Building Society	<p>I/We authorise you until further notice, in writing, to charge my/our account variable amounts which may be debited by V4 Telecom in respect of my/our V4 Telecom Customer account (name on bank/building society account).</p> <input style="width: 100%; height: 20px;" type="text"/>
Branch Address	Bank sort code	My/Our Bank/Building Society account (DEPOSIT ACCOUNTS ARE NOT ACCEPTABLE)
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
<input style="width: 100%; height: 20px;" type="text"/>	Or my/our Visa/Access account number	
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	
Signature(s)	Expiry date	*My V4 Telecom number
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
<input style="width: 100%; height: 20px;" type="text"/>	Date	*Customer number
	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

\*This mandate covers all present/future V4 Telecom services associated with my/our V4 Telecom Customer account